

The Learning Tree, Inc.

Job Description

Residential Instructor Weekend (RIW)

Feb 2011

Working under the supervision of the Lead Residential Instructor (LRI) and Lead Residential Supervisor (LRS), the position of Residential Instructor (RI) shall include but is not limited to the following:

- * direct supervision of students
- * implementation of lesson plans
- * implementation of all training programs for students
- * maintenance of clean and orderly residential areas
- * completion of required documentation of service delivery (daily log, incident reports, data, etc.)
- * assistance with development of ISP
- * assistance with preparation of quarterly reports
- * maintenance of adequate communication with classroom personnel
- * participation in all in-service training required by school
- * participation in crisis management procedures, to include, but not limited to: lifting and lowering individuals to and from the floor, standing from kneeling position and dropping to kneeling position while physically controlling an individual, blocking attempted blows and bites, transporting individuals in crisis state, and deflecting blows from thrown objects
- * other duties determined by SRS to be necessary to ensure the care, welfare, safety, and security of the students

Qualifications: minimum of high school diploma; Good driving record preferred.

Salary & Benefits: starting at \$7.50 per hr, negotiable with experience & education, subject to weekend pay differential; school pays 50% toward monthly health insurance premium for individual plan; 24 Annual Leave days, prorated; school provides \$20,000 life insurance policy on health plan participant

Signature of Employee

Date

Signature of Witness

Date