



The  
Learning  
Tree

Helping Children Learn and Grow

Jacksonville Campus

Teacher

## Job Announcement

Working under the direct supervision of the Coordinator of Educational Services (CES), the position of Teacher shall include, but is not limited to the following responsibilities:

### **Essential Duties**

- development of Individualized Education Plan (IEP)
- preparation of quarterly reports on objectives contained in IEP
- preparation and implementation of lesson plans from selected content areas in various curricula
- Implementation of behavior development plans as developed by Instructional Supports Review Committee (ISRC)
- Supervision of Teacher Assistants in classroom
- maintenance of appropriate professional relationships with superiors, colleagues, and parents
- maintenance of appropriate professional credentials
- maintenance of all documentation required by school
- other responsibilities deemed necessary by CES or Regional Director to ensure adequate service delivery for students under Teacher's supervision
- participation in required professional meetings (ISRC, IEP, staff training, etc.)
- training of Teacher Assistants in IEP and behavior program implementation
- performance appraisal and feedback on performance to Teacher Assistants
- participation in crisis management procedures, to include, but not limited to: lifting and lowering individuals to and from the floor, standing from kneeling position and dropping to kneeling position while physically controlling and individual, blocking attempted blows and bites, transporting individuals in crisis state, and deflecting blows from thrown objects

**Education and/or Work Experience Requirements:** Minimum of Bachelor's degree in Special Education or B.S. in Education with current enrollment in Special Education; **current certification in Special Education. Non-Special Education certification accepted with stipulation that Special Education certification be obtained within two years.**

**Salary & Benefits:** Negotiable with experience; 12 month position; 40 annual leave days; BCBS insurance, 403B retirement plan; \$20,000 life insurance policy for participants on health care plan

### **Physical Requirements:**

- Ability to safely and successfully perform the essential job functions consistent with the ADA, FMLA and other federal, including meeting qualitative and/or quantitative productivity standards.
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA and other federal standards.

Send resume and letter of interest to Steven Spoon by July 7, 2017 [sspoon@learning-tree.org](mailto:sspoon@learning-tree.org)

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