



# The Learning Tree

Helping Children Learn and Grow

**Job title:** Teaching Assistant

**Hours:** 7:30-3:30 (M-F)

**Pay rate:** Minimum Wage

- Increase negotiable due to experience and/or education

**Qualifications:**

- Must be 21 or older
- Must comply with DHR minimum standards.
  - Current TB test
  - Criminal History Background Check (fingerprints)
  - DHR application
- Have at least a year of work experience with children ages 2 – 6
- Have experience with special needs children in the classroom setting.
- Must be physically healthy to maintain engagement with children.

**Job Description:**

Assist classroom teacher with classroom duties, which are but not limited to: implementing lesson plans, promoting engagement, foster sharing and turn taking, collect data for toileting, behavior and daily notes, maintain cleanliness of classrooms and bathrooms. Follow specific procedures for behavioral strategies implemented within the preschool. Maintain confidentiality of students and any information regarding them.

**Additional notes:**

- Training will be provided to ensure consistency of procedures taught in the classroom setting.
- CPR and First Aid training will be provided.

Email resumes to [tlt415@gmail.com](mailto:tlt415@gmail.com)

Thank you